

CV SALTS Committee Working Policy **DRAFT**

Executive Committee

Purpose and Membership

The Salinity Policy Group has created an Executive Committee that shall oversee the activities of the other committees and coordinate closely with the Salinity Coalition to achieve the mission of the group. The mission of the Central Valley Salinity Policy Group is to work closely, in a collaborative manner to create a comprehensive Central Valley Salinity Management Plan.

The Executive Committee shall be composed of the following: the Co-Chairs of the Salinity Policy Group, the Chairs of all Standing Committees and representatives of the members of the Salinity Policy Group and Salinity Coalition Board of Directors and other members as selected by the Chair. To the extent practical, the Executive Committee should be constituted so as to reflect the diversity of public agency, business, hydrologic basins water users and dischargers, as well State, federal and environmental and public policy groups.

Powers and Reporting

The Executive Committee shall act as the ongoing governing board of the CV SALTS Initiative and shall assume such other responsibilities as are delegated to it by the Salinity Policy Group. The chair of the Executive Committee or any person designated by the Chair, shall report to the Salinity Policy Group, at each regular meeting of the Salinity Policy Group.

Term of Office

The term of office of persons appointed to the Executive Committee shall be two (2) years and shall commence on January 1 or the first meeting of the year of the year appointed and shall terminate on December 31 two (2) years later, or until their successors take office.

Meetings

Meetings of the Executive Committee shall be held as needed, at such time and place as determined by the chair and that facilitates approval of work needed by the Salinity Policy Group, the standing committees and the Salinity Coalition. Special meetings of the Executive Committee may be called by the Chair or upon request of three members of the executive committee or by the three members of the Salinity Coalition with as much notice to members provided as possible.

Minutes

The minutes of the Executive Committee meetings shall be kept by the Co-chair or other member designated by the chair. Actions of the Executive Committee shall be reported to the Salinity Policy Group.

Standing Committees

Public Education and Stakeholder Outreach Committee

There shall be a Committee whose duty it shall be to develop and make recommendations to Executive Committee regarding internal and external communications to promote understanding of the need and importance of salinity management in the Central Valley and the need for long term sustainable solutions to salinity issues in the region. The committee shall consist of no more than 40 individuals.

Social and Economic Cost Committee

There shall be a Social and Economic Cost Committee whose duty it shall be to study and recommend projects, policies and programs to the Executive Committee. The mission of the Social and Economic Impact Committee is to provide guidance and direction for the on-going assessment of the social and economic impacts of salinity on the Central Valley and the State of California as an essential component in the development of a comprehensive Central Valley Salinity Management Plan.

Technical Committee

There shall be a Technical Committee whose duty it shall be to plan program and oversee technical studies and data gathering related to the development of the Salinity Management Basin plan. The mission of the Technical Advisory Committee is to provide guidance and direction for the ongoing compilation and management of data needed to develop a comprehensive Central Valley Salinity Management Plan

Finance Committee

In the future a Finance Committee whose duty will be to make recommendations to the Executive Committee regarding funding the development of planning and implementation of the Salinity Management Plan may be formed. This committee will include the Chair and Co-chair of the Executive Committee, one member of the Salinity Coalition and at least one member of the other active standing committees. If at any time the Finance Committee is not active the duties of this committee will be the responsibility of the Executive Committee.

Policy Committee

There shall be a Policy Committee whose duty it shall be to make recommendations to the Executive committee regarding policy, legal and legislative affairs and changes needed to achieve the mission of the Salinity Policy Group. The committee shall consist of the Executive Committee Chair, the Policy Committee Chair and one member from the Salinity Coalition and each active standing committee. If at any time the Policy Committee is not active the duties of this committee will be the responsibility of the Executive Committee.

Standing Committee Appointments

The chair of the Executive Committee shall appoint all committee members, including the chair and co or vice chair thereof, after receiving nominations from the committee and the Salinity Policy Group.

Nominating Committee

There may be a nominating committee consisting of three (3) or more persons appointed by the chair. The nominating committee shall provide to the chair the slate of chairs and co-chairs of each committee in nomination. Additional nominations may be made by any member for candidates for chair or co/vice chair to the Chair of the Executive Committee.

Term of Office

The term of office of standing committee chairs and co-chairs shall commence on January 1 of the year following their appointment by the Chair and ratification by the committee and shall terminate on December 31 two (2) years later or until their successors are appointed and ratified. Co-chairs should be appointed in the even years where possible and chairs in the odd years to maintain committee continuity.

Other Committees and Task Forces

Other sub-committees and task forces may be appointed by the chair of any committee from time to time as need shall dictate, consistent with and supportive of the mission the appointing committee.

Meetings

Meetings of standing committees, as well as all other appointed committees, may be called at such times and places designated by the respective chair thereof.

Minutes

The minutes of the Standing Committees' meetings shall be kept by the Co-chair or other member designated by the chair of the committee. Actions of the Standing Committees shall be reported to the Executive Committee at its next meeting.